

NEVADA DEPARTMENT OF EDUCATION
Office of Child Nutrition and School Health
Meal Vendor/Caterer Registration

The purpose of vendor registration is to identify companies that may be interested in providing meals to child and adult care programs participating in the Child and Adult Care Food Program or summer/break programs participating in the Summer Food Service Program in Nevada. This is not an approval/denial process, but all companies that provide meals must be registered with the Nevada Department of Education. Contact information of registered vendors will be made available at www.doe.nv.gov on the Nevada Department of Education web site. Schools participating in the National School Lunch Program are not required to register.

Submit to:
Nevada Department of Education
9890 S. Maryland Parkway
Suite 221 Room 234
Las Vegas, NV 89183
FAX: (702) 486-6474
Telephone: (702) 486-6472

Company legal name and address

Contact person(s): Name, title, address (if different from corporate address) phone, fax, email

1. Has the company previously provided meal in compliance with the meal requirements of the CACFP as specified in 7 CFR 226.20 or SFSP as specified in 7 CFR 225.16?

☐ Yes ☐ No If so, attach a list of names and contact information where CACFP/SFSP meals were provided.

2. List names and titles of individuals from the company authorized to sign contracts.

Name	Title

3. Specify the type of contracts the company is registering to bid on. Check all that apply.

☐ Meals contracted to be prepared at the CACFP/SFSP contractee site.

☐ Meals contracted to be prepared at company's facilities. Indicate delivery/pickup options below.

☐ Company contracts to deliver meals to CACFP/SFSP contracted site(s).

☐ Company contracts to prepare meals; CACFP/SFSP contracted may pick up meals at central location.

4. Indicate the meal types your company is able to provide. Check all that apply.

☐ Hot ☐ Cold ☐ Breakfast ☐ Lunches ☐ Suppers ☐ Snacks ☐ Bulk ☐ Individual Servings

5. Indicate any restrictions/additional requirements of the company in bidding on meals (example: limited delivery area, specific Nevada counties, unable to provide meals on weekends, etc.). Attach additional pages if necessary.

6. Attach a set of sample cycle menus (minimum three weeks) for all meals types (breakfast, snack, lunch, supper) provided by the company.

7. Attach a copy of your permit to operate a food service facility and a copy of a current food service inspection report from a regulatory agency.

8. List 3 of your suppliers' names and contact information.
